

South Central Louisiana Human Services Authority

Board Meeting Minutes

April 14, 2016

Members Present: Ray Nicholas (Assumption), Viola Daigle (Lafourche), Stan Robison (St. Mary), Alisa Dunklin (St. James), Lynne Farlough (St. John), and Cheryl Turner (Terrebonne).
Members Absent: Herbert Barnes (Lafourche), Karen Lentini (St. Charles) and Danny Smith (Terrebonne).
Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cagle (DD Director), and Marian Palmisano (Secretary), Eldred Smith (IT Director).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 5:30 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Mrs. Lynne Farlough led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the February 11, 2016 meeting were reviewed. Mr. Stan Robison motioned to approve the minutes of the February 11, 2016 Board Meeting, seconded by Mrs. Lynne Farlough, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Member Self-Evaluation:</u> Chairman Nicholas reviewed the results of the 2015 Board Member Self-Evaluation. Ms. Schilling thanked everyone and reviewed the comments from the Evaluation. Ms. Schilling stated she will forward information for training opportunities for the newly appointed Board Members.</p> <p><u>Annual Disclosure Statement:</u> Chairman Nicholas reviewed the Annual Disclosure Statement and requested each Board Member sign, date, and turn in to Board Secretary.</p> <p><u>Personal Financial Disclosure Statement:</u> Chairman Nicholas briefly reviewed the Personal Financial Disclosure Statement Packet and advised/reminded each Board Member that each member is required to submit the forms to the Louisiana Board of Ethics before May 15, 2016.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Special Legislative Session Summary:</u> Ms. Schilling gave a brief update of the 2016 Special Legislative Session and reviewed the FY16 Mid-Year Deficit Reductions Spreadsheet noting the SGF Reduction and the impact of the reduction. • <u>Regular Session Budget Reduction Scenarios:</u> Ms. Schilling gave a brief update of the 2016 Regular Session and reviewed the 2017 Executive Budget Reduction Spreadsheet reflecting the Executive Budget (SGF) reduction; the 10% and 20% SGF Reduction Scenarios; and noted what program areas would be reduced or eliminated due to the reductions. • <u>FY 15/16 Annual Management Report:</u> Ms. Schilling reviewed the FY 15/16 Annual Management Report reflecting SCLHSA's accomplishments in FY 15/16. Ms. Schilling noted the comparison of the Existing Operating Budget for FY 15/16 to the Executive Budget Recommendation for FY16/17 and reviewed the FY 15 SCLHSA Program Areas/Unique Clients Served and the SCLHSA Contracted Providers-Unique Individuals Served. • <u>Five Year Efficiency Report:</u> Ms. Schilling reviewed the Five Year Efficiency Measure Report and stated that the staff's hard work is very much appreciated along with the hard work and support of the Board of Directors. <p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (February and March):</u> Ms. Folse reviewed the FY 16 Budget Analysis for February as of 2/29/2016 and March as of 3/31/2016 including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Webcheck Report (February and March):</u> Ms. Folse reviewed the FY 16 Webcheck Summary Report reflecting Collections and Projections for February as of 2/29/2016 and for March as of 3/31/2016.

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>Self-Generated Revenue Report (February and March)</u>: Ms. Folsie reviewed the FY 2016 Self-Generated Revenue Report for February reflecting collections as of 2/29/16 and for March reflecting collections as of 3/31/2016. <ul style="list-style-type: none"> ○ Motion to approve the FY 16 February and March Budget Analysis, the Webcheck Summary Report for February and March 2016 and the Self-Generated Revenue Report as of 2/29/2016 & 3/31/2016 by Mrs. Viola Daigle, seconded by Mrs. Lynne Farlough, motion carried. <p><u>Operational Review</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Quarterly Quality Measures</u>: Ms. Schilling requested the Operational Report be deferred to the next meeting because of time constraints. Board Members approved Ms. Schilling's request. <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver status totaling 1154 waivers (801 NOW, 228 SW, 124 CC and 1 ROW). Mr. Cagle reported 48 individuals were assisted through Crisis and the FFF is currently at 123. • Mr. Cagle reported the Support Coordination Monitoring has been put on hold until the provider self-assessment audit processes are implemented statewide. • Mr. Cagle reported the Quarterly Provider held March 9, 2016 was well attended. Topics discussed were the Provider Assessment Process and the Provider/Support Coordination Relations. LATAN was in attendance and presented information on Assistive Technology. • Mr. Cagle stated he attended the OCDD Quarterly Meeting and presented information for the Empowerment through Employment Conferences. • Mr. Cagle reported SCLHSA is partnering with LRS to host a Transition Summit scheduled for April 21, 2016 at the Houma Municipal Auditorium. SCLHSA DD will present how employment affects those receiving waiver services and how DD can assist outside the waiver program. • Mr. Cagle stated the deadline for the Art of Respect Essay Contest is April 20, 2016. The 1st place winner will receive a \$100 gift certificate and a trip to the Governor's Office.
Old Business	None
New Business	<p><u>Medicaid Expansion Update-Ms. Ruth Kennedy, Medicaid Expansion Project Director</u>:</p> <ul style="list-style-type: none"> • Upon adjournment of the SCLHSA Board Meeting, Ms. Kennedy provided a Medicaid Expansion Power Point Update to SCLHSA Board Members, SCLHSA Staff, and SCLHSA Providers as well as other community stakeholders.
Views and Comments by the Public	None
Consideration of Other Matters	Chairman Nicholas stated the next Board meeting will be held on Thursday, May 12, 2016 @ 6:00pm, at the SCLHSA Administration Office, 521 Legion Avenue, Houma.
Adjournment	Motion to adjourn by Mrs. Viola Daigle, seconded by Mrs. Cheryl Turner, motion carried. Meeting adjourned at 6:20pm.